Tips and tricks

- Send requests in writing to comply with copyright
- Allow at least 1-2 weeks for interlibrary loans or postal deliveries
- Urgent requests for patient care have top priority
- Studying? You should approach your university or education provider first for assistance with loans
- If your request is for personal study and it incurs a cost, you will be asked to pay for it before we order an item (eg interlibrary loans or article requests)

Contacting LKC

Web (internet)  https://cairns.health.qld.libguides.com
Catalogue  https://cairnshospital.intersearch.com.au
Online bookings  https://cairns-health-qld.libcal.com
Email  cairns_library@health.qld.gov.au
Phone  07 4226 6679
Hours  08:30 – 17:00 Monday to Friday
       Closed public holidays and weekend

Postal address & Location

Library & Knowledge Centre | PO Box 902 | Cairns QLD 4870
A Block Level 2 | Cairns Hospital | 165 The Esplanade | Cairns QLD 4870

Staff

Manager | Library Technician | Library Officer | Librarian (part time)

https://cairns.health.qld.libguides.com/lkc-home/about-us

Updated: 18/06/2019
**Who can use the library?**

LKC services are available to:
- Cairns & Hinterland HHS staff | Torres & Cape HHS staff
- Queensland Ambulance Service staff
- JCU students (medical & health) and staff based at Cairns Hospital

**Services**

- Reference services
- Literature (research database) searches
- Document delivery and inter-library loans
- Resource purchasing for health units only
- Current awareness services, new resources list, electronic journal “table of contents” pages (eTOCs) and topic alerts
- Training in searching databases, CKN and using EndNote
- Research support including personalised instruction for literature searching

**Facilities**

- 7 computers with MS Office, QHEPS & internet access for work
- Wi-Fi access for use within LKC
- Photocopying, printing, faxing, and scanning facilities
- Data projectors for loan
- Three small study rooms seating 2 to 6 people
- Quiet study / reading areas are available throughout the LKC
- New books and daily newspapers on display

**After hours access**

- Available to staff and JCU medical students / staff with CHHHS ID card
- You must be registered with LKC first
- AH instructions and registration form at: [https://cairns.health.qld.libguides.com/lkc-home/use-library](https://cairns.health.qld.libguides.com/lkc-home/use-library)

**Resources**

**LKC library catalogue and loans**

- Search for books and resources at: [https://cairnshospital.intersearch.com.au/](https://cairnshospital.intersearch.com.au/)
- Register with LKC to borrow: [https://cairns-health-qld.libwizard.com/f/registration](https://cairns-health-qld.libwizard.com/f/registration)
- Loans are generally 3 weeks or 7 days for specialist items
- Maximum 5 items on loan at one time
- Renewals available if no reservations on the item. Login to your account to renew your loans

**Clinical Knowledge Network (CKN)**

- [www.ckn.org.au](http://www.ckn.org.au)
- Queensland Department of Health provides access to CKN for staff
- Online resources including databases, ebooks, ejournals, medicines products, and clinical decision-making tools; available 24x7
- Access via QHEPS or register for off-site access

**Document supply or Inter-library loan**

LKC can obtain items not held by LKC or not available via CKN
To comply with copyright, send requests in writing:
- Registered staff can email with payroll number
- All other staff should complete request forms

**Subject guides**

LKC has published many specialty guides. Full list available at: [https://cairns.health.qld.libguides.com/lkc-home/specialtyguides](https://cairns.health.qld.libguides.com/lkc-home/specialtyguides)
Check guides for patient or consumer health information.